**Non-Employee Event Rental Fees Schedule**

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| --- | --- |
| **Room Designation** | **Hourly Rental Fee ($)** |
| **Conference Rooms** | $50.00 |
| 1st Floor (seating up to 18) |  |
| 2nd Floor( Seatin up to 10) |  |
| 3rd Floor Curved Glass Room (seating up to 12) |  |
| **Theater-in-the-MIND (TED Theater)\***  200+ seats, some w/arm tablets  16-Display Video Wall  4 Cameras, camera controllers  Video & Audio Recording capable w/Editing Services | $300.00 |
| **Collide and Cloister Café - Reception/Catering Area\***  Tables will be set up by Upstate staff per event requirement  Catering service company contacts upon request | $175.00 |
| **Creation Garage**  (Seating for up to 14 with exhibit space) | $100.00 |

\*Fee Includes Parking

**Upstate Employee and CNYBAC Client Event Rental Fees Schedule**

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| **Room Designation** | **Hourly Rental Fee ($)** |
| Conference Rooms come with AV, Wi-Fi.  \*Conference Room rental fees are waived when Theater and/or Café is being rented. | $15.00 |
| 1st Floor (seating up to 18) |  |
| 2nd Floor (seating up to 10) |  |
| 3rd Floor Curved Glass Wall (seating up to 12) |  |
| **Theater-in-the-MIND** (TED Theater)  200+ seats, some w/arm tablets  16-Display Video Wall  4 Cameras, camera controllers  Video & Audio Recording capable w/Editing Services\*  Livestream capable  State-of-the-art AV, globally accessible  After hours’ coordination, available at additional charge  \*AV Technician services available at additional charge | $150.00 |
| Collide and Cloister Café - Reception/Catering Area | $100.00 |
| Creation Garage (Seating for up to 14 with exhibit space) | $50.00 |